

DE Upgrade Order Form

UPDATED FEBRUARY 2016

Do you have a Redesigned year-plan in a Print Edition that you'd like to upgrade to a DE Plus Print copy?

Please read our DE Upgrade Policy to the right.

- You are only eligible for this upgrade if you purchased your Printed Redesigned year-plan or associated supplements directly from Lampstand Press and are in our database.
- By signing the form on the following page, **you agree not to sell or give away your Print year-plan.**
- You will need to mail us the *Loom* CD that goes with your year-plan. There are no exceptions to this rule.
- You can upgrade your printed *Writing Aids* Teacher's Manual and supplements by following the instructions on the next page.
- You can upgrade your CD supplements to DE as well by sending in those CDs with this order form. There is a \$5 handling fee for this. You must have purchased these from Lampstand Press.
- If your upgrade is rejected for any reason, we will be glad to mail your CDs back to you via USPS at your expense.

We process these upgrades within 24-48 business hours of receipt of this form, and you will receive an email with instructions when your DE is available to download.

Questions?

Email us at custserv@lampstandpress.com
Or call us at 1-800-705-7487
M-F, 10am-4pm ET

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1 Confirm your address

Name: _____ Phone: () _____

Street address: _____ Email: _____

City: _____ State: _____ Zip Code: _____

Have you moved since buying your copy of *Tapestry*?
 Yes No

2 Which year-plan are you upgrading?

- Year 1 Year 2 Year 3 Year 4
- Add \$40 in Step 7.

3 Choose your format

- Digital Download from our website
 Installation CD (Circle one: PC or MAC)

4 Upgrade *Writing Aids and Poetics*

- Do you own a WA Print manual and DE supplements? Upgrade your manual: no need to mail anything in. Add \$10 in Step 7.
 Do you own a WA Print manual and CD supplements? Upgrade it all! Mail in your CD! Add \$15 in Step 7.
 Do you need a Digital reference copy of *Poetics*? Add \$10 in step 7.

5 Upgrade other supplements

- | | | |
|---|---|---|
| <input type="checkbox"/> Map Aids | <input type="checkbox"/> Lapbook Template | <input type="checkbox"/> Pop Quiz |
| <input type="checkbox"/> Government | <input type="checkbox"/> Unit 1 <input type="checkbox"/> Unit 2 <input type="checkbox"/> Unit 3 <input type="checkbox"/> Unit 4 | <input type="checkbox"/> Unit 1 <input type="checkbox"/> Unit 2 <input type="checkbox"/> Unit 3 <input type="checkbox"/> Unit 4 |
| <input type="checkbox"/> Year 2 Shorter Works Anthology | <input type="checkbox"/> Evaluations | <i>DO NOT SEND IN YOUR POP QUIZ CD.</i> |
| <input type="checkbox"/> Year 3 Shorter Works Anthology | <input type="checkbox"/> Lower Grammar <input type="checkbox"/> Upper Grammar | You will be given access to a digital copy of the Pop Quiz <u>cards</u> . |
| | <input type="checkbox"/> Dialectic <input type="checkbox"/> Rhetoric <input type="checkbox"/> All levels | |

6 Sign here

I, _____ accept this discounted copy of *Tapestry of Grace* Digital Edition, and in exchange I understand that my currently owned printed copy of *Tapestry of Grace* becomes bound by the terms and conditions of the Digital Edition, namely, that it becomes part of a non-transferable permanent license that cannot be resold to view and use the content in my homeschool alone.

Signature

_____/_____/_____
Date

Checks should be payable to Lampstand Press.

7 Find your total

Total from steps 2 and 4:	<input type="text"/>	Check #:	<input type="text"/>
Upgrading supplements in step 5? Add \$5 for handling fee:	\$ <input type="text"/>	OR	
Did you choose CD format in step 3? Add \$5 shipping here:	\$ <input type="text"/>	Credit Card #:	<input type="text"/>
TN residents add 9.5% tax; VA residents add 5.3% tax.	\$ <input type="text"/>	Expiration #:	<input type="text"/>
Total:	\$ <input type="text"/>	Signature:	<input type="text"/>

8 Put it in the mail

Check here if you would like a Customer Service Representative to call you about this upgrade.

Mail this form, your *Loom* CD and/or any applicable supplement CDs, and your payment to:

**Lampstand Press
DE Upgrade Offer
1135 N. Eastman Rd.
Kingsport, TN 37664**