

# Indirect Party Order Form

UPDATED JUNE 2016

## Did you purchase your year-plan from a third-party?

Read our Indirect-Party Upgrade Policy to the right.

## An indirect-party purchase is one in which you did not purchase your year-plan directly from Lampstand Press.

- By completing this form you are upgrading your Print Only **year-plan** to the Digital Edition (DE). DE cannot be resold, transferred, or refunded.
- You will need to mail us the *Loom* CD that goes with your year-plan. There are no exceptions to this rule.
- **You may only upgrade an indirect-party purchase one time, and only for one year-plan.** There are no exceptions to this rule.
- We do not upgrade supplements if you purchased them from an indirect party.
- If any of the supplements that you own via an indirect party purchase do not work, you will need to purchase these new from our Store.

We process these upgrades within 24-48 business hours of the receipt of this form.

## Questions?

Email us at [custserv@lampstandpress.com](mailto:custserv@lampstandpress.com)  
Or call us at 1-800-705-7487  
M–F, 10am–4pm ET

# Indirect-Party Upgrade Form

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## 1 Confirm your address

Name: \_\_\_\_\_ Phone: (        ) \_\_\_\_\_

Street address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Have you purchased from Lampstand Press in the past?  
 Yes  No

## 2 Which year-plan are you upgrading?

Year 1       Year 2       Year 3       Year 4

## 3 Choose your format

Digital Download  
 Installation CD  
(Circle one: PC or MAC)

## 4 Sign here

I, \_\_\_\_\_ accept this discounted copy of *Tapestry of Grace* Digital Edition, and in exchange I understand that my currently owned printed copy of *Tapestry of Grace* becomes bound by the terms and conditions of the Digital Edition, namely, that it becomes part of a non-transferable permanent license that cannot be resold or gifted.

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

## 5 Find your total

\$95.00

Did you choose CD format in step 3?  
Add \$5 for shipping here.

\$

TN residents add 9.5% tax;  
VA residents add 5.3% tax

\$

Total: \$

Check #:

OR

Credit Card #:

Expiration #:

Signature:

**Checks should be payable to Lampstand Press.**

## 6 Previous owner

If you know the name of the person from whom you purchased your used year-plan, please write it here:

\_\_\_\_\_

If you have any of her contact information, please include it here:

\_\_\_\_\_

\_\_\_\_\_

## 7 Put it in the mail

Mail this form, your payment, and your *Loom* CD to:

Lampstand Press  
Indirect-Party Upgrade Offer  
1135 N. Eastman Rd.  
Kingsport, TN 37664

Check here if you would like a Customer Service Representative to call you about this upgrade.

Check here if you are enrolled in the LLC.